

E-470 COMMERCIAL METROPOLITAN DISTRICT NOS. 1-3
JOINT SPECIAL MEETING
via teleconference
November 4, 2020 at 2:00 P.M.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:

<https://zoom.us/j/97178625909?pwd=MIRtam1VeVZEcVl1SjVIRGVVYkFNdz09>

Meeting ID: 971 7862 5909

Password: 414411

Call In Number: 1-669-900-9128

James Spehalski, President/Secretary/Treasurer	Term to May 2022
VACANT	Term to May 2023
VACANT	Term to May 2023
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NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Election of Officers
5. Consider Adoption of Resolution Declaring Emergency Procedures and Authorizing Teleconferencing for Regular and Special Meetings (**enclosure**)
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
7. Consent Agenda
 - a. Approval of Minutes from November 22, 2019 meeting (**enclosure**)
 - b. Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - c. Adoption of Resolution Establishing Electronic Signature Policy (**enclosure**)
 - d. Ratification of 2019 Annual Report (**enclosure**)
 - e. Ratification of Application for Exemption from 2019 Audit (**enclosures**)
 - f. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2021
8. Legal Matters
 - a. Consider Adoption of 2021 Annual Administrative Resolution (**enclosure**)
 - b. Discuss District Website Design and Maintenance and Consider Approval of Independent Contractor Agreement from Heatherly Creative, LLC for Same (**enclosure**)

9. Financial Matters

- a. Consider Approval of Payables/Financials (**enclosure**)
- b. Consider Approval of Set Up and Use of Bill.com to Process Invoices
- c. Conduct 2020 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2020 Budget (if necessary)
- d. Conduct 2021 Budget Hearing and Consider Adoption of Resolution to Adopt 2021 Budget and Set Mill Levies (**enclosures**)
- e. Other Financial Matters

10. Other Business

11. Adjourn